



DISCRIMINATION IS AGAINST THE LAW

Highline South Ambulatory Surgery Center (“HSSC”) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. HSSC does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Highline South Ambulatory Surgery Center:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (e.g. large print, audio, accessible electronic formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact our Civil Rights Coordinator, Beverly Kirchner.

If you believe that Highline South Ambulatory Surgery Center has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Beverly Kirchner, Administrator, 11 West Dry Creek Circle, Ste 120, Littleton, Colorado 80120, phone 303 951 8100, fax 303 951 8105 or via email at bkirchner@surgerydirect.net. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Beverly Kirchner, Administrator is available to help you.

You can also file a civil rights complaint with the US Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at ocrportal.hhs.gov/ocr/portal/lobby.jsf or by mail or phone at:

U.S. Department of Health and Human Services

Office for Civil Rights Centralized Case Management Operations
200 Independence Avenue, SW Suite 509F, HHH Building Washington, DC 20201
Customer Response Center: 800 368 1019 Fax: 202 619 3818 TDD: 800 537 7697
Email: OCRComplaint@hhs.gov

The complaint form may be found at: <http://www.hhs.gov/ocr/office/file/index.html>
You will not be penalized in any way for filing a complaint.